

# WILBERFOSS PARISH COUNCIL

Clerk: Sarah Wills 2 Paddock Close Wilberfoss YORK YO41 5LX

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## MINUTES

21<sup>st</sup> October 2021

**Present:** Chair Judy Abernethy, Vice Chair David Smith and Councillors Steve Abernethy, Dominic Johnson, Lynda Hoyle, Claire Norman, David Barnett and Michelle Wallis, together with Ward Councillor Kay West.

The 15 minute question time was not utilised.

1. Apologies were received from Cllr Rains.
2. There were two declarations of interest regarding Planning Application 21/01704. Cllr Hoyle declared a non-pecuniary interest as Chair of FOWS and Cllr Jonhson advised that he had provided a quote for works so declared a potential pecuniary interest.
3. The Minutes of the Meetings of the 16<sup>th</sup> September were signed as a true record.
4. **Planning Matters**
  - 4.1 Councillors considered Planning Application 21/03530/VAR | Variation of Condition 3 (approved plans) of planning permission 19/02997/PLF - Erection of two-storey extensions to sides, single storey extensions to front and rear following demolition of existing single storey extensions and erection of detached storage/kennel outbuilding | Oakfields Farm Old Green Lane Wilberfoss East Riding of Yorkshire YO41 5NY and had no observations to make.
  - 4.2 Councillors considered Planning Application 21/01704/REG3 | Construction of a Multi-Use Games Area (MUGA), installation of six 6.4m high flood lights and erection of 2.0m high dulock rebound fencing and access gate | Wilberfoss CEVC Primary School Storking Lane Wilberfoss East Riding of Yorkshire YO41 5ND. Clarification was sought regarding the positioning of the floodlighting but beyond that Councillors had no observations to make.
  - 4.3 Councillors considered Planning Application 21/03594/PLF | Erection of two storey extension to side and single storey extension to rear | 32 Willow Park Road Wilberfoss East Riding of Yorkshire YO41 5PS and whilst they noted the objections raised by neighbouring households, they had no observations to make.
  - 4.4 Councillors considered Planning Application 21/03574/PLF | Construction of attached pitched roof garage following demolition of existing attached garage. | 14 Moorfield Drive Wilberfoss East Riding of Yorkshire YO41 5PZ and had no observations to make.
  - 4.5 Councillors considered Planning Application 21/03846/PLF | Erection of single storey extensions to front, side and rear with associated alterations | 2 Wold View Road Wilberfoss East Riding of Yorkshire YO41 5PX and had no observations to make.
  - 4.6 Councillors were notified that Planning Application 21/03011/PLF | Erection of a single storey extension to rear, erection of porch to front and construction of 3 dormer windows to front and rear to allow loft conversion | Faladale Cottage, Hull Road Wilberfoss East Riding of Yorkshire YO41 5PF had been granted permission.
  - 4.7 Councillors were notified that Planning Application 21/03156/PLF | Erection of two storey extension to side following demolition of single storey side element | Ings View Cottage 5 Back Lane Wilberfoss East Riding of Yorkshire YO41 5NW had been granted permission.
5. Ward Cllr Kay West spoke briefly about Devolution suggesting that consideration was now being given to a county deal where no mayor is appointed. Negotiations are still taking place. She further advised that Yorkshire Water are trialling a scheme to take only 1% of surface water into the sewage system. It is unclear, however, what will happen to the remaining surface water which currently filters into the sewage system.

Action

6. The Clerk advised that there had been no urgent decisions taken since the last meeting.

7. **Progress Reports and to address any issues outstanding from previous meetings**

7.1 The Clerk advised that the memorial benches have been installed on Storking Lane/Park Lane and that a meeting will take place with the Countryside Office of East Riding of Yorkshire Council to determine the positioning of one of the rural benches. The second rural bench will be located on private land. The Clerk has met with representatives from Pocklington Ramblers Association who will be responsible for fixing the benches in position.

7.2 Councillors are pleased with the outcome of the remedial works and cleaning of the War Memorial. Cllr Steve Abernethy queried the filling in of a couple of holes but following the meeting the Clerk ascertained that this work was not included in the first phase of works. A discussion took place regarding the removal of the laurel hedge. An initial discussion with a gardener has suggested that it could be a costly project, so the Clerk was tasked to seek quotes to reduce the girth of the hedge as a compromise.

The Chair will join the procession from St John the Baptist Church and will lay a wreath at the Remembrance Day Service at the War Memorial. Cllrs Norman and Wallis offered to monitor the temporary closure of Main Street so that the service can take place. Cllr Abernethy advised that his intention is to site the road closure signs a couple of days prior to the service to make people aware of the impending road closure. It was acknowledged that the £25 contribution towards the Remembrance Sunday wreath only pays for the wreath to be made. Councillors agreed unanimously that the contribution should increase to £50.00 to allow for a donation to the Royal British Legion.

7.3 The Clerk acknowledged that the Agenda should have read 'to allow the adoption of the maintenance of the permissive path on Birker Lane'. This has since been agreed with the landowner and will guarantee that the footpath remains open to the public. This is especially important as it forms part of a short circular walk (the Wilberfoss Wander). James Horsley, the Parish Council's grounds maintenance contractor will maintain the footpath on the Parish Council's behalf as part of the current three-year tender.

8. **Environment & Community matters** (to include Highways and Footways, Health, Education, Transport, Policing, Street lighting and Community Groups).

8.1 As a member of the PFA committee, and in the absence of Cllr Norman at the meeting of the PFA, the Chair reported that the annual firework display will take place on Saturday, 6<sup>th</sup> November. As the carpark has been resurfaced there will be no bonfire but there will be an outdoor children's disco between 6.30 pm and 7.30 pm, before the fireworks are lit. Entry fees remain the same at £4 per adult, £2 per child, £10 for a family of 4.

Furthermore, a mini tornado has caused an estimated £50,000 worth of damage to the changing rooms at the Pavilion. A meeting with the PFA's insurance company has been arranged. The PFA is in negotiation with Wilberfoss Tennis Club regarding the installation of a MUGA (Multi Use Games Area) on one of the tennis courts. The row of conifers which border the playing fields will be reduced in height by 50%.

8.2 As Chair of the School Governors Cllr Hoyle reported that the reception class at the school is over-subscribed however, 34 or the 36 pupils in the class live in households in Wilberfoss. It is anticipated that the school will continue to be over-subscribed for the next couple of years and the Head is currently working with the LEA with a view to making minor alterations to the limited space available. Despite resisting any COVID closures over the past 20 months, one year group is currently closed due to a rising number in cases. Cllr Abernethy expressed his frustration that the Parish Council had not been made aware of the situation.

8.3 Councillors considered an email from Newbald Parish Council and concurred that East Riding of Yorkshire Planners do not always take the knowledge of local councils into consideration when assessing planning applications. Furthermore, Cllr Barnett was keen to reiterate Newbald Parish Council's requirement that the planning process must be transparent, fair and balanced. The Clerk was asked to write in support of Newbald Parish Council, with a request that Wilberfoss Parish Council be kept informed. Should several Councils feel the same, then a collective response to East Riding of Yorkshire Council should be considered.

8.4 Although not present at the meeting, Cllr Rains had raised several points that he wanted the Parish Council to either consider or be made aware of. Firstly, that the East Riding flag is showing signs of wear and tear. Councillors approved the replacement of the flag. Secondly, an acknowledgement that the barrier at the end of the snicket on Becksides has been replaced. Lastly, that the privately-owned hedge which runs along Becksides needs some maintenance. As this is an annual request to the homeowner, the Clerk advised that she had approached East Riding of Yorkshire Council to invoke section 154 of the Highways Act 1980.

9. **Councillors Reports for future Agendas**

9.1 No Cllr present had any issues to raise.

10. **Administration Matters**

10.1 Councillors agreed to adopt the revised Code of Conduct 2021.

11. **Finance** (In accordance with The Local Government (Access to Information) (Variation) Order 2006, Part 4(19) members of the public will be asked to leave the meeting before details of employees' salaries are revealed but will be permitted to stay for all other payment details. Copies of the Parish Council Minutes are displayed on the two Parish Council village notice boards on Main Street and Willow Park Road or at [www.wilberfossparish.org.uk](http://www.wilberfossparish.org.uk).)

11.1 The Clerk/RFO sought payment for the following transactions

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|---|-----------|
| STW Building & Restoration (war memorial clean and remedial works)    | £2,280.00 |
| Wilberfoss Community Centre (room hire)                               | £15.00    |
| James Horsley Limited (grounds maintenance)                           | £521.26   |
| Post Haste (newsletter production)                                    | £285.00   |
| Combined staff salaries   | £694.20   |
| Information Commissioners Office (Data Protection annual renewal fee) | £40.00    |
| 1&1 IONOS (website hosting and email storage)                         | £11.99    |

The Clerk confirmed receipt of the two payments of £250 each towards the cost of the memorial benches.

Meeting closed 20.45

..... Chair Cllr Abernethy ..... Clerk